

MONTHLY BOARD MEETING
TOWN OF WOODHULL
December 13, 2023

Town of Woodhull regular monthly board meeting was held at the Woodhull Town Hall, 1585 Academy Street, Woodhull, County of Steuben, State of New York on the 13th day of December 2023.

PRESENT: Scott Grant, Supervisor
Douglas O'Brian, Council
Jeffrey Vance, Council
Bryan Conklin, Council
Chase Reed, Council
Crystal Myers, Town Clerk

OTHERS PRESENT: Kristy Flint, Woodhull Gas Company /Deputy Clerk
Mary Shupp, Planning Board Member
Robert Hargrave, Resident/ New Board Member Elect
John Martin, Gas Company
Gary Calkins, Assessor
Rebecca Painter, Assessor Clerk
Robert Mooney, Code Enforcement Officer

Woodhull Municipal Gas Company business was conducted at 6:39 pm. Chase Reed emailed a response to the violations that the gas company received during the PSC's 2023 Construction and Field audits. Bryan Conklin did have a conversation with Paul about the findings around Thanksgiving. He read the findings over the phone and agreed. Then they talked about how to fix the violations and a timeline for doing this. Abstract #011 of the Woodhull Municipal Gas Company in the amount of \$7,216.55 was approved for payment. This included vouchers #23-104- #23-111. Report filed in the Town Clerk's Office.

Sewer business

Douglas O'Brian- Doug reported there was one load of sludge out of the plant and another one in a few weeks. He suggested for a long-term plan that we should haul a load in April and another one in October of each year. The pump that we replaced during the flood has burned out. The pump was replaced again. There will be an annual inspection here on December 27, 2023 at 10AM.

Supervisor Grant called the Monthly Board Meeting to order at 7:10 PM with the Pledge of Allegiance.

RESOLUTION #37-2023
APPROVAL OF MINUTES

Jeffrey Vance made a motion to accept the November 8, 2023, regular meeting minutes as written. Chase Reed seconded the motion. All in favor. Carried.

ADOPTED	Ayes	5	Grant, Reed, Conklin, Vance, O'Brian
	Nays	0	

GUESTS/RESIDENTS SHARING

DEPARTMENT REPORTS

Dan Draper, DOG CONTROL OFFICER, was not present. A couple of the Board members talked about a couple of dog issues in the Town. Dan Draper will be resigning at the end of the year.

Robert (Bob) Mooney, CODE ENFORCEMENT OFFICER, was present. He talked on the Youth Center again and what needs to be done for him to sign off and issue the occupancy certificate. He also submitted the last two months' report. In October 2023 22x42 Double wide, 30x40 Garage/Pole shed, 30x60 shop storage building was put in. Also, a demo of a trailer from the flood damage. In November 2023 a 50x80 pole building is being put up.

Gary Calkins, ASSESSOR, was present, Town will not likely have a revaluation in 2025. The senior citizen application is being mailed out; you can also find it on our website. <https://www.woodhullny.com>. The Town Board reviewed the Board of Assessment Review members, the Town Clerk will send the report back to Steuben County.

James Martin, HIGHWAY SUPERINTENDENT – Reported the following:

- Scott Grant brought up the progressive claim, and the Board discussed it. It seems to be a scam; Scott will look into it further.
- The excavator needs to be fixed. Rear gears/end failure.
- The new Holland tractor is back in the shop again, it is the 4th time this year. The DEF system keeps cut out. The repair shop will delete it if the Town OK it. The Town Board suggested deleting the system.
- They are still working on fixing the roads, it is hard when the machinery keeps breaking down.

Steve Coates, TOWN HALL MAINTENANCE/CLEANER was not present.

- The Town Board discussed the cleanliness of the Town Hall bathrooms and building. They will discuss it further at the next meeting.
- The zero-turn mower went in the shop for annual service at Larry Romance (Lamb Webster). Should be done in a week or two. They aren't Ferris dealers now so getting stuff for it will be a bit slower.

Scott Grant, SUPERVISOR'S REPORT

- AUD's - AUD are finished up to 2022.
- Community Christmas Party turned out nice. The Band didn't play due to health issues in the family.
- Supervisor Grant thanked Bryan Conklin for ten years of dedicated service to the board and the Woodhull Municipal Gas Company. This will be his last monthly meeting and will be missed.

Mary Shupp, PLANNING BOARD, was present.

- Wreaths Across America will be at noon, December 16, 2023 at the Woodhull Cemetery. If anyone would like to place wreaths on the graves, forms are available on the website. If anyone would like to order a wreath for the cemetery for next year.
- Winterfest November 18, 2023 was a success. Mary stated it felt like a Hallmark moment.
- The next project is the Main Street Business District. They would like to put new lights and sidewalks in and maybe a few little trees to be planted. They will investigate getting a grant or some other funding.

OLD BUSINESS

1581 Academy Street house is coming down December 18, 2023 the demolition notice is hanging in the Town Hall for review.

The outside bathroom project is going to start soon. The contractor is getting the supplies.

The Town Hall playground fencing/gates, the children are climbing on them and bending them.

The official 2023 Election Results are in the Town Clerk's office for review.

NEW BUSINESS

The yearend meeting is going to be December 28, 2023 at 6pm.

The organizational meeting is going to be January 2, 2024 at 6pm.

There was a discussion about the Southern Tier Food Bank coming to Woodhull for the Woodhull and surrounding areas residents. The coordinator for this would like to use the gym to set up and distribute the food from it, she and her team would clean up after themselves. They would like to start in March 2024, and it would be the second Friday of the month.

AUDIT OF HIGHWAY, GENERAL & WASTEWATER FUND ABSTRACTS

Abstract #012 of the Highway Fund vouchers in the amount of \$30,996.47 were approved for payment. This included vouchers #197–216.

Abstract #012 of the General Fund vouchers in the amount of \$ 33,164.44 were approved for payment. This included vouchers #222- 263.

Abstract #012 of the Wastewater vouchers in the amount of \$2,289.76 were approved for payment. This included vouchers #193-199.

The next Monthly Board Meeting will be held on Wednesday, January 10,2024. Woodhull Municipal Gas and Woodhull Wastewater business will be conducted at 6:30 and 6:45 PM respectively before the regular meeting at 7 PM.

The motion was made by Douglas O'Brian and a second by Bryan Conklin. All were in favor and the meeting was adjourned at 10 pm.

Crystal Myers, Town Clerk