

MONTHLY BOARD MEETING

TOWN OF WOODHULL

July 10, 2024

Town of Woodhull regular monthly board meeting was held at the Woodhull Town Hall, 1585 Academy Street, Woodhull, County of Steuben, State of New York on the 10th day of July 2024.

PRESENT: Scott Grant, Supervisor
Douglas O'Brian, Council
Jeffrey Vance, Council
Robert Hargrave, Council
Chase Reed, Council
Crystal Myers, Town Clerk

OTHERS PRESENT: Kristy Flint, Woodhull Gas Company /Deputy Clerk
James Martin, Highway Superintendent
Mary Shupp, Planning Board Member
Bernard Dann, Resident
Gavin Foster, Resident
Polly Remchuk, Resident
Lew Remchuk, Resident

Woodhull Municipal Gas Company business was conducted at 6:35 pm. Chase Reed signed the checks. Chase Reed reported there are still a few delinquents accounts outstanding. The shut-off notices will be done next week. Abstract #007 of the Woodhull Municipal Gas Company in the amount of \$7,168.87 was approved for payment. This included vouchers #24-057- #24-068. Report filed in the Town Clerk's Office.

Sewer business

Douglas O'Brian reported Lynn Wheaton is trying to get ahold of Angelica from DEC about the lab company never picked up the samples from June. The Clerk reported that a bill never came from the lab company. The lab company came in July and got a good sample. Douglas let the Board know there will be a bill for about 1,500 for parts. Doug is trying to get ahold of Greg about the new generator. Doug also will be setting up an account with Blue Books directly for the Sewer Plant.

Supervisor Grant called the Monthly Board Meeting to order at 7:00PM with the Pledge of Allegiance.

RESOLUTION #33-2024

APPROVAL OF MINUTES

Jeffrey Vance made a motion to accept the June 12, 2024, regular meeting minutes as written. Chase Reed seconded the motion. All in favor. Carried.

ADOPTED	Ayes	5	Grant, Reed, Hargrave, O'Brian, Vance
	Nays	0	

GUESTS/RESIDENTS SHARING

Bernard Dann- Shared with the Board that he feels he is getting harassed by the Code Officer. The permit on his building has run out, so the officer informed him he needs to pay to get another permit for this year. The officer is waiting on the engineer to sign off that the wall is safe, before he will allow him to work on the building again.

DEPARTMENT REPORTS

Gary Hadsell, DOG CONTROL OFFICER, wasn't present. There was no report this month.

Robert (Bob) Mooney, CODE ENFORCEMENT OFFICER, was present. He submitted a May/June report. The report is filed in the Clerk's office. The building permits were 12X24 deck with roof, a 14X14 deck, remodel flood damaged house, 32x40 garage, and 2 new roofs.

Rebecca Painter, ASSESSOR was not present. Nothing to report.

Mary Shupp, PLANNING BOARD, was present.

- Back to school supplies sale on July 27, 2024 at the Town Hall Gym for anyone who would like to shop cheaply.
- Bryan Allington oversees the Town Block Party on September 1, 2024. It will take place in the Town's Parking lot on Main Street.
- Leslie Smith resigned from the treasurer position from the Planning Board.

Steve Coates, TOWN HALL, was not present.

- Scott discussed Steve Coates is doing small repairs around the Town Hall, if people see things that need to be done to let him or the Clerk know.
- The Board also discussed the fencing project between the Soccer Field and the property owned by Scott Flint. Nothing to report so far.
- The exterior bathroom project is coming along and should be done after July 16, 2024.

Scott Grant, SUPERVISOR 'S REPORT

Crystal Myers, TOWN CLERK

- Woodhull Community Day committee is going to meet on July 18, 2024, if anybody is interested in helping come on out.

James Martin, HIGHWAY SUPERINTENDENT – Reported the following:

- 1994 Water truck needs repair.

- Lyon Road is black topped.
- The summer helper is doing a good job mowing the roads.
- Four roads are done for FEMA, Scott got the paperwork to be sent to FEMA.
- He would like to purchase a 2024 CAT Loader with trade in for \$28,518.00. It comes with a 2-year warranty.

RESOLUTION #34-2024

PURCHASE OF THE 2024 LOADER

Doug O'Brian made a motion to purchase a 2024 CAT 950GC 3V LOADER. Jeffrey Vance seconded the motion. All in favor. Carried.

ADOPTED	Ayes	5	Grant, Reed, Hargrave, O'Brian, Vance
	Nays	0	

- Jim also brought up the discussion of a second part-time summer helper. The Board discussed it and voted to hire another helper.

RESOLUTION #35-2024

A SECOND SUMMER HELPER

Daug O'Brian made a motion to hire another part-time helper for the summer. Chase Reed seconded the motion. All in favor. Carried.

ADOPTED	Ayes	5	Grant, Reed, Hargrave, O'Brian, Vance
	Nays	0	

OLD BUSINESS

- Scott discussed installing additional cameras for the Pick Center and overlooking the town's parking lot for \$1,900. The Board decided to table until next month's meeting.
- Scott also discussed the repairs to Hopper Hall/ Pick Center. They awarded the job to Ray Cary Construction for \$2,100 to fix the building.

RESOLUTION #36-2024

AWARD RAY CARY CONSTRUCTION FOR REPAIRS

Robert Hargrave made a motion to hire Ray Cary for the Hopper Hall project. Jeffrey Vance seconded the motion. All in favor. Carried.

ADOPTED	Ayes	5	Grant, Reed, Hargrave, O'Brian, Vance
	Nays	0	

- Adoption of Local Law 2024-1 There were no questions on the local law.

RESOLUTION #37-2024**ADOPTION OF LOCAL LAW 2024-1**

Jeffrey Vance made a motion to Adopt Local Law 2024-1 A Real Property tax exemption to volunteer Firefighters/Ambulance workers. Robert Hargrave seconded the motion. All in favor. Carried.

ADOPTED	Ayes	5	Grant, Reed, Hargrave, O'Brian, Vance
	Nays	0	

NEW BUSINESS

- A quick update from Fred Potter, District 10 Legislator on the county EMS service – as of Tuesday we received our Certificate of Need from the stated DOH. As a result, our county EMS is up and running. Also, the Woodhull ambulance has been inspected by the state DOH for use by the county and the Woodhull station will serve as a staging point for our area with someone being stationed there to respond to calls during the 12-hour daytime shift. We also have an ALS and a BLS vehicle that can respond as needed throughout the county.
- Scott would like to enter into a contract with STCRPB for WMG for professional administrative/environmental study. It started April 23, 2024 – Dec 31, 2027, they would like a down payment of \$5,000 for their services. The Board agreed and voted on it.

RESOLUTION #38-2024**ENTER INTO A CONTRACT WITH STCRPB**

Jeffrey Vance made a motion to enter into a contract with STCRPB for professional administrative services with a \$5,000 down payment. Robert Hargrave seconded the motion. All in favor. Carried.

ADOPTED	Ayes	5	Grant, Reed, Hargrave, O'Brian, Vance
	Nays	0	

- The wastewater needs to enter into a contract for professional engineers with MRB company for \$20,900 to get the FEMA money paid out to us for the damage the flood caused to the plant.

RESOLUTION #39-2024**ENTER INTO A CONTRACT WITH MRB COMPANY**

Chase Reed made a motion to enter into a contract with MRB Company for professional engineer services. Jeffrey Vance seconded the motion. All in favor. Carried.

ADOPTED	Ayes	5	Grant, Reed, Hargrave, O'Brian, Vance
	Nays	0	

AUDIT OF HIGHWAY, GENERAL & WASTEWATER FUND ABSTRACTS

Abstract #007 of the Highway Fund vouchers in the amount of \$115,726.70 were approved for payment. This included vouchers #099-114.

Abstract #007 of the General Fund vouchers in the amount of \$53,516.93 were approved for payment. This included vouchers #117-138.

Abstract #007 of the Wastewater vouchers in the amount of \$42,560.62 were approved for payment. This included vouchers #038-042.

The next Monthly Board Meeting will be held on Wednesday, August 14, 2024. Woodhull Municipal Gas and Woodhull Wastewater business will be conducted at 6:30 and 6:45 PM respectively before the regular meeting at 7 PM.

The motion was made by Douglas O'Brian and a second by Chase Reed. All were in favor and the meeting was adjourned at 9:50 pm.

Crystal Myers, Town Clerk