

MONTHLY BOARD MEETING  
TOWN OF WOODHULL  
September 14, 2022

The regular monthly meeting of the Town Board of the Town of Woodhull, County of Steuben and State of New York was held at the Woodhull Town Hall, 1585 Academy Street, Woodhull on the 14<sup>th</sup> day of September 2022.

PRESENT: Scott Grant, Supervisor  
Douglas O'Brian, Councilman  
Jeff Vance, Councilman  
Rebecca Painter, Councilwoman  
Bryan Conklin, Councilman  
Crystal Myers, Town Clerk

OTHERS PRESENT: Kristy Flint, Woodhull Gas Company  
Mary Shupp, Planning Board  
Sheriff Allard, Steuben County  
Shaylon Smith, Troupsburg resident  
Robert Mooney, Code Enforcement  
Susan and Ryan Frykholm, Municipal Disaster Consultants

**Woodhull Municipal Gas Company** business was conducted at 6:30pm. Abstract #009 of the Woodhull Municipal Gas Company in the amount of \$15,631.41 was approved for payment. This included vouchers #22-075 - #22-087. Report filed in the Town Clerk's Office.

Bryan Conklin - Anyone who suspects a gas leak or questions the possibility should call Corning Natural Gas first, then 911—and NOT our local staff. The cost of the new odorizer was \$8,050.77 with installment fee.

**Sewer business followed.** Doug O'Brian reported that the parts are ordered. The August report is filed.

RESOLUTION #28-2022  
APPROVAL OF MINUTES

Bryan Conklin made a motion to accept the August 10, 2022, regular meeting minutes as written. Doug O'Brian seconded the motion. The following resolution was

|         |      |   |                                         |
|---------|------|---|-----------------------------------------|
| ADOPTED | Ayes | 5 | Conklin, O'Brian, Painter, Grant, Vance |
|         | Nays | 0 |                                         |

GUESTS/RESIDENTS SHARING

Shaylon Smith showed interest in being the Deputy Dog Warden for Woodhull. The Board thought it was a good idea. She will be at the Rabies Clinic on September 29, 2022 at the Woodhull Town Barns at 6pm- 8pm.

Sheriff Allard gave a report from the Steuben County Sheriff's Department. Sheriff Allard explained that the Department applies for and receives approximately \$1M funding in grants and donations pay for all

improvements and special projects. The county budget provides funding for fewer deputies than are actually needed, thereby necessitating the usage of grants and donations. In this way, over the past six years, the Department has achieved the following:

- 30 deputies have become certified EMTs and have saved over 50 lives. Brandon Owen (from Woodhull) soon will be a trained paramedic.
- The Canine Program now has 4 dogs: one for arson, one detects bombs and supports School Resource Officers and two for tracking drugs
- maintains a SWAT team that deploys approximately 12 times per year.
- patrols to prevent burglaries in the heavily targeted PA border area of our area.
- state-recognized DWI prevention program including a trailered crash display car that is used prior to prom season.
- provides a trained forensic evidence collection tech on every shift.
- owns an Oscar 360 drone which captures evidence and is sometimes borrowed by the State.
- conducts a drug withdrawal program within the county jail.
- conducts a gardening and an abandoned dog program for prisoners.
- ensures prisoners have access to drug rehab/recovery.

Susan Frykholm, Municipal Disasters Consultant, reported 36 projects have been submitted to FEMA from the Town of Woodhull. 13 site inspection approval processes have been completed by FEMA. 7 projects are being written. 3 are submitted. This accounts for \$315,000 in potential funding thus far, with the majority still to go. The process has been delayed due to the inability of the Town being able to submit a loss claim from the Town's insurer. FEMA must have that record before moving forward. Long discussion followed regarding the issue, which was resolved in the days flowing the meeting.

### DEPARTMENT REPORTS

Bob Mooney, CODE ENFORCEMENT OFFICER'S written report is filed in the town clerk's office. Activity for the past month included issuing permits/inspecting a screened-in front porch, a 10x12 front porch and enclosed woodshed, a remodeled, flood-damaged house, and a steeple re-roofing. Mr. Mooney stated that he will write and send violation notices to encourage completion of flood-damaged property demolition. Each case must be evaluated and addressed individually, so it will take an extended amount of time. September 19<sup>th</sup> is the end of the 30-day grace period for the first letters written.

Gary Calkins, ASSESSOR, No report this month.

PLANNING BOARD: Mary Shupp reported for the Planning Board. They finished the upgrades to the Honor Wall/Memorial site. Due to the major changes in landscaping and new plantings, the Planning Board has agreed to be responsible for the maintenance of the Honor/Memorial Wall site, as well as the Welcome to Woodhull signs/landscaping on St Rt 417. They would like a couple of benches for the playground. She also talked about the Winterfest, which will be held on November 19, 2022. Activities will be spread throughout the hamlet: the town hall, Community Church, firehall, and Pick Center.

James Martin, HIGHWAY SUPERINTENDENT – Summer work in done as of this month. The grader needs some work done on it. The town paving project that was originally expected to be done on September 22<sup>nd</sup>, needed to be postponed due to the vendor's schedule. The town hall parking lot is included and should happen on October 16<sup>th</sup> or 17<sup>th</sup>.

OLD BUSINESS:

The US Postal Service will install cluster boxes at the end of the building on the parking lot side. There is no plan for a replacement USPS retail office for Woodhull.

Insurance update: the check is on the way.

NEW BUSINESS:

The Town needs a new PA system. Town Board will investigate purchasing this equipment

Woodhull Community Day September 10th was a successful day. There were some areas for improvement.

They discussed the maintenance replacement position but decided to wait until next week's meeting.

AUDIT OF HIGHWAY, GENERAL & WASTEWATER FUND ABSTRACTS

Abstract #010 of the Highway Fund in the amount of \$37,562.70 was approved for payment. This included vouchers #117 – 133. Abstract #010 of the General Fund in the amount of 16,759.64 was approved for payment. This included vouchers #160 -182. Abstract #010 of the Wastewater vouchers in the amount of \$3,208.05 were approved for payment. This included vouchers #105-111.

Transfers from Contingency

|          |                         |         |
|----------|-------------------------|---------|
| a1620.40 | Town Hall Contractual   | 600.00  |
| a1620.42 | Town Hall Utilities     | 3000.00 |
| a1620.44 | Pick Center Contractual | 1700.00 |
| a8810.40 | Cemeteries              | 400.00  |
| a1620.45 | Pick Center Utilities   | 300.00  |

RESOLUTION #29-2022

TRANSFER OF FUNDS

Becky Painter made a motion to transfer funds. Jeffrey Vance seconded the motion. The following resolution was

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ADOPTED           Ayes       3       Grant, Vance, Painter  
                      Nays       0

The next Monthly Board Meeting will be held on Wednesday, October 12, 2022. Woodhull Municipal Gas and Woodhull Wastewater business will be conducted at 6:30 and 6:45 PM before the regular meeting at 7 PM.

There will be a special meeting September 21, 2022, to finish the agenda for the September regular meeting, which ran extraordinarily long due to the combination of the Sheriff's special presentation, the introduction of our new Deputy Dog Control Officer, and discussion surrounding flood recovery business.

With no more business to transact and with all in agreement, the meeting was adjourned at 10:10 PM with a motion by Jeff Vance. The motion was seconded by Becky Painter.

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Crystal Myers, Town Clerk