

MONTHLY BOARD MEETING**TOWN OF WOODHULL**

March 8, 2023

Town of Woodhull regular monthly board meeting was held at the Woodhull Town Hall, 1585 Academy Street, Woodhull, County of Steuben, State of New York on the 8th day of March 2023.

PRESENT: Scott Grant, Supervisor
Douglas O'Brian, Council
Jeffrey Vance, Council
Bryan Conklin, Council
Crystal Myers, Town Clerk

OTHERS PRESENT: Kristy Flint, Woodhull Gas Company /Deputy Clerk
John Martin, Woodhull Municipal Gas Company
Chase Reed, Corning Natural Gas
Mary Shupp, Planning Board
Rebecca Painter, Woodhull Assessor Clerk
Bob Mooney, Code Enforcement Officer
Kristen Herlocher, Resident
Brad Baker, Resident
Stacey Youmans, NY MIR Insurance Co
Leslie Smith, HP Smith Insurance Co
Kayla Wagner, Sprague Insurance Co

Woodhull Municipal Gas Company business was conducted at 6:32 pm. Kristy stated no new business. Abstract #003 of the Woodhull Municipal Gas Company in the amount of \$28,150.74 was approved for payment. This included vouchers #23-015-#23-024. Report filed in the Town Clerk's Office. Scott stated the town is working on updating the insurance policy for the Gas Co.

Sewer business

Douglas O'Brian- The new wash pump is working fine. Still working with FEMA.

Supervisor Grant called the Monthly Board Meeting to order at 6:53 PM with the Pledge of Allegiance. He welcomed all present.

RESOLUTION #09-2023**APPROVAL OF MINUTES**

Bryan Conklin made a motion to accept the February 8, 2023, regular meeting minutes as written, and Scott Grant seconded the motion. All in favor. Carried

ADOPTED	Ayes	4	O'Brian, Grant, Vance, Conklin
	Nays	0	

GUESTS/RESIDENTS SHARING

Kristen Herlocher resident – she had two questions for the Town, one the sidewalks on Mill Street are in bad shape, Jim Martin said he would fix it. The second question is about putting the trailer on a property up on Church Hill. What does she need to do to move forward with the project. Robert Mooney was present, he told her she needed to get a permit and come see him.

Leslie Smith, HP Smith Co.- Discussed the new insurance policy. She presented a packet from the insurance company NY MIR for the Town Board to review and vote on which option they would like to purchase. She went through the packet with the Town Board and asked if there were any questions or concerns. She will be working with the NY MIR Insurance Co and Sprague Insurance Co. The town's properties will be inspected annually. There will be training for all employees.

DEPARTMENT REPORTS

Dan Draper, DOG CONTROL OFFICER, was not present.

Robert (Bob) Mooney, CODE ENFORCEMENT OFFICER, was present. A written report is filed in the Town Clerk's Office. He discussed a resident that had junk in their yard. He stated that the gentlemen did clean the garbage. He also talked about the Cabin that was built in the town, without a permit. He is taking care of this issue. Permits issued this month were for standby generator, fire restoration work, and 14x30 cabin.

Gary Calkins, ASSESSOR, was not present, but Rebecca Painter was present. She let the Town Board know that they were very busy this last month. She attended an Assessor meeting in Bath, NY with Gary Calkins. She is enjoying the new position.

James Martin, HIGHWAY SUPERINTENDENT – Reported the following:

- GPI will have a report soon.
- Crusher doors- needs someone to install the new doors.
- The crew is working on the roads. / Fixing the holes in the roads as well.
- Jim shared 3 quotes for a pickup truck with the Town Board members. The highway crew would prefer a Ford truck.

Ron Rogers/Tiffany Patterson, TOWN HALL MAINTENANCE AND CLEANER, were not present. Ron Rogers resigned from the maintenance position this week. The Board is considering splitting the job to two or three different positions. There will be an ad going in the Addison Post for the maintenance position. The board will revamp the description of the positions. Doug volunteered to do the daily water check when he does the Sewer Plant's.

Scott Grant, SUPERVISOR'S REPORT

- Hornell will no longer be bringing ambulances to our town.
- Scott met with the bank on the closing impact. They worked a deal on the 5 accounts we have with them. Giving the Town 2% interest on the monies in the bank for a long time, if we stay with Community National Bank.

Crystal Myers, TOWN CLERK REPORT,

- She brought up the idea of having some stamps in the office, when she is there, for purchase. The Board will check into this idea and discuss it next month.

Mary Shupp, PLANNING BOARD, was present. She reported on the following projects.

- Fencing, moving forward this Spring.
- Playground lighting, she has 3 quotes. Cary's quote is a fair quote.
- She reported the ground around the equipment needs to be mulched. The highway crew will help with this project.
- Steuben County has farmer's market for the office of the aging. Towner will bring a van full of fruit and vegetables. One day a month, the community can purchase the items with a coupon, cash, and food stamps. They were thinking a Saturday would be a good day.
- They would like to do another shoe drive to raise some money. A shoes bin will be in the Town Hall next to the Health Center.
- Carpenter Youth Center would like to do a fundraiser for repairing the Youth Center. Marshall Hardgrave volunteered to help work on the repairs.

OLD BUSINESS:

The AUD reporting is still being processed.

Comprehensive Plan - Becky Painter discussed there will be college students here in the town this week collecting data for a preliminary comprehensive study. It is free and will be done by May.

NEW BUSINESS:

Replacement of Board Position.

A motion to appoint Chase Reed for the unexpired term of Rebecca Painter position.

RESOLUTION #10-2023

APPOINTMENT OF TOWN BOARD MEMMBER

Bryan Conklin made a motion to accept Chase Reed for unexpired term of Rebecca Painter Board Member, and Douglas O'Brian seconded the motion. All in favor. Carried

ADOPTED	Ayes	4	O'Brian, Grant, Vance, Conklin
	Nays	0	

Bryan Conklin – reported the EMS proposal is not flying with some towns.

RESOLUTION #11-2023

TOWN'S INSURANCE

Jeffery Vance made a motion to purchase Option #2 (with the addition of taking Loc. 16-1 to function replacement cost at \$450,000 and we increased the property & equipment, dumps & unscheduled deductibles to \$25,000 each). and Douglas O'Brian seconded the motion. All in favor. Carried

ADOPTED	Ayes	5	O'Brian, Grant, Vance, Conklin, Reed
	Nays	0	

RESOLUTION #12-2023
PURCHASE OF A PICKUP

Jeffery Vance made a motion to purchase a 2022 Ford F-250 for \$53,792.50 and Bryan Conklin seconded the motion. All in favor. Carried

ADOPTED	Ayes	5	O'Brian, Grant, Vance, Conklin, Reed
	Nays	0	

AUDIT OF HIGHWAY, GENERAL & WASTEWATER FUND ABSTRACTS

Abstract #003 of the Highway Fund in the amount of \$213,461.25 was approved for payment. This included vouchers #029 – 052. Abstract #003 of the General Fund in the amount of \$80,004.20 was approved for payment. This included vouchers #032 -048. Abstract #003 of the Wastewater vouchers in the amount of \$7,818.43 were approved for payment. This included vouchers #138-144.

The next Monthly Board Meeting will be held on Wednesday, April 12, 2023. Woodhull Municipal Gas and Woodhull Wastewater business will be conducted at 6:30 and 6:45 PM respectively before the regular meeting at 7 PM.

A motion was made by Bryan Conklin and a second by Chase Reed. All were in favor and the meeting was adjourned at 11:02 PM.

Crystal Myers, Town Clerk