

MONTHLY BOARD MEETING
TOWN OF WOODHULL
May 11, 2022

The regular monthly meeting of the Town Board of the Town of Woodhull, County of Steuben and State of New York was held at the Woodhull Town Hall, 1585 Academy Street, Woodhull on the 11th day of May 2022.

PRESENT: Scott E. Grant, Supervisor
Jeff Vance, Councilman
Rebecca Painter, Councilwoman
Bryan Conklin, Councilman
Douglas O'Brian, Councilman
Crystal Myers, Town Clerk

OTHERS PRESENT: Kristy Flint, Woodhull Municipal Gas Company
Gary Calkins, Assessor
Mary Shupp, Planning Board
Lynn Wheaton, Sewer Plant Operator
Ryan Frykholm, FEMA

Woodhull Municipal Gas Company business was conducted at 6:30pm. Scott Grant signed checks. Abstract #005 of the Woodhull Municipal Gas Company in the amount of \$15,964.17 was approved for payment. This included vouchers #22-035 - #22-041. Report filed in the Town Clerk's Office.

Sewer business followed. Doug discussed the plant. Doug waiting on the test samples for plant to come back. He is moving forward with his education for licensing. Craig Gilbert is now working at the plant. David Mayo resigned due to prior obligations. Doug also explained that there appeared to be unpaid invoices from October and November 2021. Crystal will look into this matter and prepare necessary vouchers for our June meeting.

Supervisor Grant called the Monthly Board Meeting to order at 7:00 PM with the Pledge of Allegiance.

RESOLUTION #16-2022
APPROVAL OF MINUTES

Doug O'Brian made a motion to accept the April 13, 2022, minutes, as written. Becky Painter seconded the motion. The following resolution was

ADOPTED	Ayes	4	Grant, Vance, O'Brian, Painter
	Nays	0	

GUESTS/RESIDENTS SHARING

Ryan Frykholm, Municipal Disaster Consultants, gave an update. The insurance adjustor's protocol for the town barn inspection was unusually and alarmingly brief. Ryan suggested that the board actively seek out the results, as a poorly prepared inspection report could seriously affect FEMA assistance. Road projects have been submitted, which allows our highway department to move forward with those. FEMA underestimated the level of damage to our area. They will now be sending a qualified crew out to inspect damages. MDC negotiated successfully with FEMA to accept the standard small projects after FEMA attempted to demand all projects be combined. The FEMA demand would have hindered repair timelines by years. The town continues to operate under its State of Emergency declaration. Our CHIPS projects need to be coordinated with FEMA project groupings. Ryan will discuss with Jim Martin. The first FEMA funds may not arrive before July--or even August/September. Ryan will help Crystal place an ad for a Geotech in the state bidding website. Ryan will follow up with Woodhull Community Church regarding FEMA filings. Ryan reminded the town to keep evidence by saving removed items. With regard to the wastewater plant, Ryan will ask FEMA inspectors for their suggestions for repairs so that the town can follow them as we perform the repairs.

DEPARTMENT REPORTS

Dan Draper, DOG CONTROL OFFICER, No report this month. Set up rabies clinic for fall, Crystal will call him to set it up.

Bob Mooney, CODE ENFORCEMENT OFFICER his written report filed in the Town Clerk's Office.

Gary Calkins, ASSESSOR, Town assessment is at 95%. New construction rate is rising. A revaluation is due in year 2023.

Mary Shupp, PLANNING BOARD: The holiday banners arrived, and they are nice. The shoe drive is completed with sixty bags collected. They are working with the cemeteries to cleanup before Memorial Day: Woodhull, Owlville, and Norway Ridge. They are also working with the Wreaths Across America Program and DAR. The St. Paulie Textile Company is contracting the planning board to be caretaker for the clothing shed, with expected income of approximately \$600 per year. The new tractor and hay wagon playground installation is nearly paid for. The

Town Board discussed the possibility of creating a sub-committee for the Planning Board for Woodhull community development: Parks, Trees, Events/Activities, Civic Improvements, Community Days Committee, etc. The main Woodhull Planning Board would fulfill the requirement of the state by developing a current comprehensive plan. Many volunteers will be needed. The Board will discuss it further at the next meeting.

RESOLUTION #17-2022

TO SET-UP A SPECIAL MEETING WITH SOUTHERN REGIONAL PLANNING BOARD,
TO HELP WITH WRITING A GRANT AND HOW TO MOVE FORWARD WITH THE
PLANNING BOARD AND A COMPREHENSIVE PLAN.

Bryan Conklin made motion to have Becky Painter set-up a special meeting. Doug O'Brian seconded it. The following resolution was

ADOPTED Ayes 5 Grant, Vance, O'Brian, Painter, Conklin
Nays 0

The Pick Center is up and running with bathroom and fire extinguisher as required. Leslie Smith has done a wonderful job on the historical side of the building. There will be an open house for Town of Woodhull Historical Museum, Middletown Historical Society on May 30, 2022, 9-11 and 1-3 at the Milo 'Pick' Edwards Community Center.

HIGHWAY SUPERINTENDENT: No one was present from the Highway Dept. Scott announced that the companies manufacturing new trucks ordered during last month's meeting have already added a surcharge of \$6,500. He talked about CHIPS funds for the roads: Brewer and Holden. One of the new trucks already has an oil leak, and it will be sent back to be fixed. At the same time, these necessary upgrades will be installed on for \$7,500: Light /Bar, fender, and pivotal hitch.

RESOLUTION #18-2022

APPROVAL FOR ONE TRUCK TO BE SENT BACK FOR UPDATES (LIGHT /BAR, FENDER, AND PIVOTAL HITCH) IN THE AMOUNT OF \$7,500.

Becky Painter made a motion to send back the truck for installation of light bar, fender, and pivotal hitch. Bryan Conklin seconded the motion. The following resolution was

ADOPTED Ayes 5 Grant, Vance, O'Brian, Painter, Conklin
Nays 0

OLD BUSINESS:

Becky reported that renewable energy developer, SWEB USA representative Michael Carey met informally with several available community members at a landowner's home for the purpose of making a preliminary introduction of the proposed project. SWEB is preparing for a formal community meeting that is expected to be scheduled later this summer. It is a 20MW project that involves two landowners and approximately 140 acres, 80 of which potentially would be solar panels.

The Memorial Day Service will be on May 30, 2022, at 11:30AM. Sheriff Jim Allard will serve as guest speaker. Honored memorials will be for Lanny Calkins and Sharon Brewer.

The Board will use money donated by the family of Sharon Brewer to purchase memorial benches in her honor. One will be placed outdoors. The other will be in the hall near the clerk's office.

Terri Farrand will be using the old Highway Department office for her silent auction workshop.

NEW BUSINESS:

Scott met with US Postal Service officials from Rochester with regard to placing temporary PO boxes at a single location in the hamlet soon. No specific decision has been made, but several possibilities were discussed.

The mowing contracts for the cemeteries and Pick Center are signed. The contracts will be filed in the clerk's office as they are signed.

AUDIT OF HIGHWAY, GENERAL & WASTEWATER FUND ABSTRACTS

Abstract #006 of the Highway Fund in the amount of \$49,997.91 was approved for payment. This included vouchers #060 – 075. Abstract #006 of the General Fund in the amount of 23,335.44 was approved for payment. This included vouchers #071 -091. Abstract #006 of the Wastewater vouchers in the amount of \$3,379.65 were approved for payment. This included vouchers #085– 087.

The next Monthly Board Meeting will be held on Wednesday, June 8, 2022. Woodhull Municipal Gas and Woodhull Wastewater business will be conducted at 6:30 and 6:45 PM before the regular meeting at 7 PM.

With no more business to transact and with all in agreement, the meeting was adjourned at 10:04 PM with a motion by Doug O'Brian. The motion was seconded by Jeff Vance.

Crystal Myers, Town Clerk