MONTHLY BOARD MEETING, TOWN OF WOODHULL – August 9, 2017

The Regular Monthly Meeting of the Town Board of the Town of Woodhull, County of Steuben and State of New York was held at the Town Hall, 1585 Academy Street, Woodhull, New York on the 9th day of August 2017.

PRESENT:  Scott E. Grant, Supervisor
          Bryan M. Conklin, Councilman
          Douglas S. O’Brian, Councilman
          Kenneth Shupp, Councilman
          L. Todd Housel, Highway Superintendent
          Sharon A. Brewer, Town Clerk

ABSENT:    Larry B. Guild, Councilman

OTHERS PRESENT:  Kristy Flint, Woodhull Municipal Gas Co.;
                  Phil Mosolf, Woodhull Municipal Gas Company;
                  Bonnie Brewer, Town Hall Custodian; Bob Mooney,
                  Code Enforcement Officer; Mark Prutsman, Grounds-
                  Keeper/Town Hall Maintenance; Roy Crans

Woodhull Municipal Gas Company business was conducted at 6:40 PM. Phil Mosolf stated that it was a quiet, uneventful month. He logged 18 hours while recovering from surgery. He will need to order more line markers. He had nothing new to report on the truck cap or no news from Dominion. He has been painting meters also.

Kristy reported business as usual. A rate increase for customers is in the future. She is trying to get some action from overdue customers. Scott reminded her that budget sheets are due at the September meeting. Abstract #008 of the Municipal Gas Company in the amount of $5,754.14 was approved for payment. This included vouchers #17-086 - #17-098.

 Supervisor Grant called the Regular Monthly Meeting to order at 7:06 PM with the Pledge of Allegiance to the Flag. He greeted all who were present.

RESOLUTION #17-025
APPROVAL OF MINUTES
On a motion of Councilman Conklin and second by Councilman O’Brian, the following resolution was
ADOPTED  Ayes 4  Grant, Conklin, O’Brian, Shupp
RESOLVED that the minutes of the July 12, 2017 Monthly Board Meeting be approved as written.

DEPARTMENT REPORTS
Dan Draper, DOG CONTROL OFFICER, left a written report with the Town Clerk. Town Residents complaining of dogs barking refuse to fill out supporting depositions. Reminder of the Woodhull Rabies Clinic on September 14, 2017 from 6 PM – 8 PM at the Highway Barns on Pine Street. A dog was at the Paul Lewis kennel for 24 days, and a voucher for this service is presented tonight.

Bob Mooney, CODE ENFORCEMENT OFFICER, turned in 8 permits for July for a total of $251.00. He logged 224 miles. He has been busy doing inspections on projects in progress.

Gary Calkins, ASSESSOR, and Jan Calkins were not at the meeting. Scott Grant had a letter from the State that Town of Woodhull assessments are at 100%.

Sharon Brewer, TOWN CLERK, reported that she is now selling sporting licenses. Primary Election Day is September 12th. Woodhull will have a primary as there is opposition for the Town Supervisor, plus some county contests to be decided. Community Day is on September 9th, with a full day beginning with the 5K race. MacDonald Health is also sponsoring an AMBA Blood screening clinic from 6 – 10 AM in the Town Hall Gym. The next Aging in Place Senior Luncheon will be held in Woodhull in September.

Scott Grant, SUPERVISOR, went over monthly correspondence and updates. He reminded the Town Clerk that Budget estimate sheets need to be sent out to Town employees and the Town Board. The Consolidated Funding Application which is for the 2017 Community Development Block Grant (CDBC), NYS Water Quality Improvement Project (WQIP) was submitted on 7/28/17. The acoustic panels have been received. Scott is trying to get in Touch with Nate Clark to come and install them. Supervisor Grant has received notice of the Workers Comp. amount due for next Year - $23,453. The dues for the Assoc. of Town are up for next year. There is a Steuben County
surplus auction on September 28th. A meeting on Shared Services will be held on August 28th.

BOARD CORRESPONDENCE – Bryan Conklin had a quote from Lightspeed Tele/Data Networks to install 16 new IT cables for a telephone upgrades at the Town Hall. It was suggested that Bryan go back to this company for a quote for 20 IT cables, plus another one or two quotes for the same installation. The Lightspeed quote was for $4,800.

Todd House, HIGHWAY SUPERINTENDENT, reported that the 1-ton Dodge Ram is at the body shop and we should getting delivery of this truck soon. The older Freightliner should be ready for auction. CHIPS paperwork has been turned in, and payment should be received in early December. Lyon Road has been patched and received a coating of oil and stone. The crew is spot grading and mowing roadsides. Colvin Hill will be ground and then retopped. There are problems with the crusher. A part has to be taken to Auburn to be fixed. The Town of Woodhull has not been reimbursed for money spent on the crusher. The new loader is being delivered tomorrow. This replacement is on a 2-year rotation. The cost of this is $7,000.

OLD BUSINESS
1. The acoustic panels have arrived for the gym; Supervisor Grant is contacting Nate Clark to install them. No decision has been made yet on the basketball hoops.
3. Striping of the parking lot – No date has been given as to when this will be done. Councilman O'Brien will remove the electrical panel at the Pavilion.
4. Mark Prutsman is looking for help to move the playground equipment from the lower side of the building. New seat were installed on the swings.
5. Phone/email system overhaul – Councilman Conklin had one quote for the installation of new IT cables. He has to secure further quotes.
6. Local ordinance/law on noise – Nothing was discussed.
7. Supervisor Grant is getting a new cell phone. This was okayed by the board.
NEW BUSINESS

1. Front doors (Main entrance and Justice) – The Board okayed the purchase of double doors for the main entrance to the Town Hall and on the alternate front entrance. These will be the same style door as installed in the gym.
2. The rear door on the lower level of the Town Hall near the boiler needs to be replaced.
3. Budget item worksheets will be sent to department heads and the board by September 1st.
4. Supervisor Grant is exploring the use of a credit card machine for the Town Clerk/Tax collector. Williamson Law will be contacted for this.

AUDIT OF HIGHWAY & GENERAL FUND ABSTRACTS
Abstract #008 of the Highway Fund in the amount of $22,735.81 was approved for payment. This included vouchers #81 – 94. Abstract #008 of the General Fund in the amount of $8,553.85 was approved for payment. This included vouchers #149 -169.

Councilman Shupp discussed getting a shred truck from Swarthout to clean out papers from the records room. He also stated that he would take a load of electronics to the Landfill.

The next Monthly Board Meeting will be held on Wednesday, September 13, 2017 at 7 PM with Woodhull Municipal Gas Company business being conducted at 6:30 PM.

On a motion of Councilman O’Brien and second by Councilman Shupp, and all in favor, the meeting was adjourned at 9:55 PM.

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Sharon A. Brewer, Town Clerk